

CHARGING AND REMISSIONS POLICY



YSGOL GYNRADD GROES-WEN PRIMARY SCHOOL

Charging Policy

Introduction

All education which occurs within school hours is free of charge. We do not expect to charge fees for any activity that is held as part of the National Curriculum, with the exception of some individual music tuition along with occasional visits by theatre in education companies, Techniquet workshops and so on. A voluntary contribution is requested to go towards the costs of these activities since they enrich and expand our pupils' education.

Voluntary Contributions

In arranging educational visits which enrich the curriculum and the learners' educational experience, the school invites parents to contribute towards covering the cost. Every contribution is voluntary. If the school does not receive enough in voluntary contributions then it is possible that the educational visit would have to be cancelled. Should the visit go ahead, it might include learners whose parents have not made any contribution. We do not treat these learners differently to any other learner as they all have an equal right to access the curriculum.

If a parent wishes for their child to take part in a school activity or educational visit, but is unwilling or unable to make a financial contribution, we nevertheless allow the child to take full part in the educational visit or activity. At times, the school pays the additional cost so that the visit may go ahead.

The following is a list of activities, arranged by the school, which require voluntary contributions from the parents. These activities are recognised as 'optional extras'. This list is not a comprehensive one.

- Visits to the museums;
- Sports activities which incur travel costs;
- Open air adventure activities;
- Theatre Visits;
- Musical events.

Several activities and events which happen in the school are paid for out of school funds and any voluntary contributions made by parents/guardians e.g. theatre in education company visits, visits by musical performers, artists and resident authors etc.

Residential visits

Residential visits are arranged during school hours. A year 4 learner will visit the Story Arms centre every year and Year 6 learners will visit the Urdd Centre, Llangrannog annually. Voluntary contributions are requested from

parents/guardians during the information presentation meetings regarding both residential visits.

Musical training

Every learner studies music as part of the school's ordinary curriculum. We do not charge for this.

A fee is charged for individual or group music tuition, since this is an additional curricular activity and not part of the national curriculum. The individual or group lessons are taught by peripatetic music teachers – we charge for these lessons. We give information concerning additional music tuition to parents at the beginning of every academic year.

Swimming

Year 3/4 pupils receive 10 weeks of swimming lessons every other year. The school pays for the associated travel costs.

School Uniform and School Meals

Should there be any difficulty in paying for school uniforms or meals (Meithrin only), there are specific forms available in the school office. There will be a need to complete and return them to the County Hall. Officers of the County deal with these matters. From Reception Class all pupils receive a universal free school meal as part of Welsh Government policy.

Support for Parents/ Guardians

It is school policy to help parents facing difficulty in paying for any educational visit, musical tuition, school uniform, school meals or educational provision offered by the school. The parents/guardians will need to organise a time with the Headteacher to discuss any difficulties with paying or financial worries. The Headteacher will treat every application individually and confidentially. This will give every learner in the school equal access to the curriculum.

Pupil deprivation Grant (PDG)

The school receives a specific amount from this grant in order to support pupils who receive Free School Meals (5% 5 pupils out of 100). It is carefully planned in order to ensure that every pupil in Ysgol Gynradd Groes-wen Primary School receives the same opportunities. No discrimination is made between pupils in the school and no pupil or parent will have any personal information about which pupils receive this additional support either. The grant expenditure is evaluated annually by the Headteacher and the Governing Body.

Leasing the school as a venue:

Room:	Small Hall	Large Hall	Maes Llech	MUGA
Morning:	£25	£20	£15	£25
Afternoon:	£15	£15	£10	£25
Day:	£40	£35	£25	£50
Conversation regarding long term lease.				

If the leasing is for education purposes, all will be exclusive of VAT.

Cost for Cylch Meithrin Leasing – Exclusive of VAT

The Licensee herein agrees to pay without setoff £25 for every day there is at least one child present, **including all Inset days when Cylch staff are on site**, which is payable in advance on the: 1st day of every month beginning 1st December 2023.

Cardiff Curriculum Team Leasing Agreement – again exclusive of VAT

Licence Fee: The Licensee herein agrees to pay without setoff £2000 in 3 instalments or to the equivalent of £6000 for the Academic Year.

Monitoring and Review

This policy is monitored annually by the Governing Body.

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Headteacher's Signature:



Date: 26.09.2025

Chair of Governors' Signature



Version:	3.0
Review Date:	Autumn 2026

